

**YACHT CLUB ESTATES CIVIC ASSOCIATION  
OF ST. PETERSBURG  
CONSTITUTION  
(AS OF AUGUST 19, 2012)**

**PREAMBLE**

WE, THE UNDERSIGNED HOMEOWNERS AND RESIDENTS OF YACHT CLUB ESTATES, ST. PETERSBURG, FLORIDA, IN ORDER TO HELP MAINTAIN AND IMPROVE THE CONDITION OF OUR COMMUNITY AND TO PROMOTE THE GENERAL WELFARE OF ITS RESIDENTS, DO HEREBY ESTABLISH THIS CONSTITUTION FOR A NON-PROFIT ORGANIZATION WITH THESE GOALS.

**ARTICLE I**

**NAME AND OBJECTIVES**

**NAME:** THE NAME OF THIS ORGANIZATION SHALL BE:

YACHT CLUB ESTATES CIVIC ASSOCIATION  
OF ST. PETERSBURG

**OBJECTIVES:** THE OBJECTIVES OF THIS ASSOCIATION SHALL BE:

1. TO CONDUCT A NON-PROFIT OPERATION IN KEEPING WITH THE GOALS OUTLINED IN THE PREAMBLE FOR THE HOMEOWNERS AND RESIDENTS OF THE AREA COMMONLY KNOWN AS YACHT CLUB ESTATES, ST. PETERSBURG, FLORIDA, WHICH IS HEREBY DEFINED AS THE REAL ESTATE SUBDIVISION LISTED BELOW AND RECORDED IN THE PLAT BOOKS OF PINELLAS COUNTY.

A. YACHT CLUB ADDITION TO SOUTH CAUSEWAY ISLE, BK 53, PP 20,21

B. YACHT CLUB 2ND ADDITION TO SOUTH CAUSEWAY ISLE, BK 58, PP 48,49

C. YACHT CLUB 3RD ADDITION TO SOUTH CAUSEWAY ISLE, BK 59, P 29

D. YACHT CLUB 4TH ADDITION TO SOUTH CAUSEWAY ISLE, BK 60, PP 20,21

E. YACHT CLUB 5TH ADDITION TO SOUTH CAUSEWAY ISLE, BK61 , P60

2. TO ENCOURAGE MAINTENANCE AND IMPROVEMENT OF THE APPEARANCE OF THIS AREA.

3. TO ENCOURAGE LOCAL GOVERNMENT PROJECTS THAT WILL BENEFIT THE AREA CONSISTENT WITH REASONABLE COST.

4. TO OPPOSE EXCESSIVE TAX OR ASSESSMENT PROPOSALS BY LOCAL GOVERNMENT BODIES.

5. TO ESTABLISH GOOD COMMUNICATION WITH THE GOVERNMENTAL GROUPS WHOSE ACTIONS MAY AFFECT THE AREA.

## **ARTICLE II**

### **QUALIFICATIONS FOR MEMBERSHIP**

HOMEOWNERS OR PERMANENT RESIDENTS (OVER 18 YEARS OF AGE) RESIDING IN THE AREA DEFINED IN ARTICLE 1 SHALL BE ELIGIBLE FOR MEMBERSHIP WITH THE PAYMENT OF THE ANNUAL DUES. THERE SHALL BE ONE MEMBERSHIP FOR EACH INDIVIDUALLY TITLED PIECE OF PROPERTY AND EACH SUCH MEMBERSHIP SHALL BE ENTITLED TO ONE VOTE. ANNUAL DUES MUST BE PAID TO BE ELIGIBLE TO ATTEND THE GENERAL MEMBERSHIP MEETING, TO VOTE FOR OFFICERS OR PRESENTED MOTIONS OR TO PARTICIPATE IN ASSOCIATION SPONSORED ACTIVITIES. DUES IN THE AMOUNT OF \$25.00 ARE PAYABLE EACH CALENDAR YEAR. THE AMOUNT OF THE DUES IS SUBJECT TO AMENDMENT BY A MAJORITY VOTE OF THE GENERAL MEMBERSHIP.

## **ARTICLE III**

### **DIRECTORS AND OFFICERS, THEIR ELECTION AND DUTIES**

#### **DIRECTORS AND OFFICERS:**

THE ASSOCIATION SHALL BE MANAGED BY AN EIGHT MEMBER BOARD OF DIRECTORS. FOUR OF THESE SHALL BE THE EXECUTIVE COMMITTEE CONSISTING OF THE ELECTED OFFICERS OF THE ASSOCIATION. THE OFFICERS SHALL BE: PRESIDENT, VICE PRESIDENT, SECRETARY, AND TREASURER. THE OTHER 4 MEMBERS OF THE BOARD OF DIRECTORS SHALL BE APPOINTED BY THE EXECUTIVE COMMITTEE AND SHALL CONSIST OF THE CHAIRPERSONS OF THE STANDING COMMITTEES; I.E., CRIME WATCH, BEAUTIFICATION, WELCOMING AND NEWSLETTER. A FIFTH MEMBER WILL BE APPOINTED TO THE EXECUTIVE COMMITTEE FOR THE EXPRESS PURPOSE OF BREAKING TIES WHEN VOTES ARE REQUIRED. THIS PERSON CAN BE ANY PAST PRESIDENT OR CHAIRPERSON. THEY MUST BE SELECTED BY THE EXECUTIVE BOARD WITHIN 30 DAYS OF THE ANNUAL MEETING AND WILL SERVE A TWO YEAR TERM.

#### **ELECTION AND TERMS:**

OFFICERS SHALL BE ELECTED AT THE FIRST REGULAR GENERAL MEMBERSHIP MEETING EACH YEAR AND SHALL SERVE BOARD MEMBERS SHALL BE ELECTED TO SERVE A TWO YEAR TERM, WITH NO MORE THAN TWO CONSECUTIVE TERMS IN THE SAME OFFICE. SUCCESSFUL CANDIDATES SHALL BE THOSE RECEIVING A PLURALITY OF VOTES OF THE MEMBERS PRESENT AND VOTING AT THE MEETING. NOMINATIONS SHALL BE SUBMITTED BY A NOMINATING COMMITTEE APPOINTED BY THE PRESIDENT AND APPROVED BY THE BOARD OF DIRECTORS. ADDITIONAL NOMINATIONS MAY BE MADE AT THE GENERAL MEETING FROM THE FLOOR WITH PRIOR APPROVAL OF THE PERSON BEING NOMINATED.

**DUTIES:**

THE PRESIDENT SHALL PRESIDE AT THE EXECUTIVE COMMITTEE, BOARD OF DIRECTORS, AND GENERAL MEMBERSHIP MEETINGS AND SHALL BE RESPONSIBLE FOR THE CONDUCT OF THE GENERAL BUSINESS OF THE ASSOCIATION WITH THE ASSISTANCE OF THE OTHER OFFICERS, BOARD MEMBERS, AND ANY SPECIAL COMMITTEES THAT THE PRESIDENT MAY APPOINT.

THE SECRETARY SHALL RECORD THE MINUTES OF THE VARIOUS MEETINGS, OTHER THAN THOSE OF APPOINTED COMMITTEES, BE RESPONSIBLE FOR MAINTAINING THE ASSOCIATION RECORDS, OTHER THAN FINANCIAL, SHALL CONDUCT CORRESPONDENCE AS NECESSARY IN COOPERATION WITH THE PRESIDENT AND OTHER OFFICERS, AND SHALL SERVE AS PRESIDING OFFICER IN THE ABSENCE OF BOTH THE PRESIDENT AND VICE PRESIDENT.

THE TREASURER SHALL COLLECT AND DISBURSE THE FUNDS NECESSARY TO OPERATE THE ASSOCIATION, SHALL MAINTAIN THE FINANCIAL RECORDS INCLUDING AN UP TO DATE LIST OF ACTIVE MEMBERS, AND SHALL SUBMIT REGULAR REPORTS TO THE BOARD OF DIRECTORS AT THEIR MEETINGS. AT THE END OF THE TREASURER'S TERM OF OFFICE AND AT ANY OTHER TIME AS REQUESTED BY THE EXECUTIVE COMMITTEE, THE FINANCIAL RECORDS SHALL BE SUBMITTED FOR AUDIT BY AN AUDITING COMMITTEE APPOINTED BY THE EXECUTIVE COMMITTEE. THE AUDIT REPORT SHALL BE REVIEWED AND APPROVED BY THE BOARD OF DIRECTORS. LEVELS OF COMMITMENT AND DISBURSEMENT SHALL BE AS FOLLOWS:

NO COMMITMENT OR EXPENDITURE WILL BE MADE WITHOUT PRIOR APPROVAL. APPROVAL IS DETERMINED BY A MAJORITY VOTE OF THE EXECUTIVE BOARD.

THE EXECUTIVE COMMITTEE CONSISTING OF THE FOUR OFFICERS SHALL BE RESPONSIBLE FOR CONDUCTING THE DAY-TO-DAY BUSINESS OF THE ASSOCIATION.

THE BOARD OF DIRECTORS SHALL CONDUCT THE OVERALL BUSINESS OF THE ASSOCIATION UNDER THE DIRECTION OF THE PRESIDENT. IT SHALL DEVELOP PROGRAMS OF WORK AND OVERSEE THE WORK OF THE VARIOUS COMMITTEES.

**REMOVAL FROM OFFICE:**

ANY BOARD MEMBER, INCLUDING ANY OFFICER, MAY BE REMOVED FROM OFFICE BY A TWO-THIRDS VOTE OF THE MEMBERS PRESENT AND VOTING AT A GENERAL MEMBERSHIP MEETING INITIATED BY A PETITION SIGNED BY AT LEAST 25 MEMBERS AND DELIVERED TO THE SECRETARY. THE BOARD OF DIRECTORS SHALL CALL THE NECESSARY MEETING WITHIN 30 DAYS OF RECEIPT OF THE PETITION BY THE SECRETARY. THE PRESIDENT SHALL PRESIDE AT THE MEETING UNLESS THE PRESIDENT IS THE ONE INVOLVED, IN WHICH CASE THE NEXT

OFFICER IN LINE SHALL PRESIDE. IN THE INSTANCE WHERE NO OFFICER IS QUALIFIED OR AVAILABLE, A TEMPORARY CHAIRPERSON SHALL BE CHOSEN BY A MAJORITY VOTE OF THE MEMBERS PRESENT AND VOTING AT THE MEETING. ANY BOARD MEMBER WHO IS UNWILLING OR UNABLE TO ATTEND REGULAR BOARD MEETINGS MAY BE ASKED TO RESIGN OR BE DROPPED FROM THE BOARD AFTER MISSING 4 MEETINGS OR FAILING TO CONDUCT ASSIGNED DUTIES UPON A MAJORITY VOTE OF THE REMAINING BOARD MEMBERS.

**FILLING VACANCIES:**

A VACANCY IN THE PRESIDENCY SHALL BE FILLED BY THE VICE PRESIDENT. ANY OTHER VACANCY ON THE BOARD SHALL BE FILLED BY APPOINTMENT BY THE PRESIDENT WITH THE APPROVAL OF A MAJORITY OF THE BOARD MEMBERS REMAINING.

**ARTICLE IV**

**MEETINGS**

**EXECUTIVE COMMITTEE:**

EXECUTIVE COMMITTEE MEETINGS SHALL BE CALLED BY THE PRESIDENT AS DEEMED NECESSARY.

**BOARD OF DIRECTORS:**

THE FIRST MEETING OF A NEWLY ELECTED BOARD OF DIRECTORS SHALL BE HELD WITHIN 30 DAYS OF THE ELECTION. SUBSEQUENT MEETINGS SHALL BE HELD MONTHLY OR AS DEEMED NECESSARY BY THE PRESIDENT.

**GENERAL MEMBERSHIP:**

A REGULAR GENERAL MEMBERSHIP MEETING SHALL BE HELD AS EARLY AS PRACTICAL IN EACH CALENDAR YEAR. THE FIRST GENERAL MEMBERSHIP MEETING OF EACH YEAR SHALL INCLUDE THE ELECTION OF OFFICERS AND A FINANCIAL REPORT FOR THE PRECEDING YEAR. INFORMATION FOR THE BENEFIT OF THE MEMBERS SHALL BE COVERED AND THE VARIOUS PROJECTS OF WORK UNDERWAY OR PLANNED SHALL BE REVIEWED AND DISCUSSED WITH THE OBJECT OF OBTAINING THE MAXIMUM MEMBER INPUT INTO THE OVERALL PROGRAM.

ADDITIONAL OR SPECIAL GENERAL MEMBERSHIP MEETINGS SHALL BE CALLED BY THE PRESIDENT WHEN NECESSARY.

**QUORUMS:**

EXECUTIVE COMMITTEE MEETINGS: 3  
BOARD OF DIRECTORS MEETINGS: 5  
GENERAL MEMBERSHIP MEETINGS: 25

SIGNATURES ON AUGUST 19, 2012 REVISION:

Leo A. Higley  
LEO HIGLEY, PRESIDENT

8/21/12  
DATE

Dana Tenaglia  
DANA TENAGLIA, VICE PRESIDENT

8/21/12  
DATE

Lesley Mastalerz  
LESLEY MASTALERZ, SECRETARY

8/21/12  
DATE

Bonnie Cannard  
BONNIE CANNARD, TREASURER

8/21/12  
DATE

Shannon Huet  
SHANNON HUET, BOARD MEMBER

8/21/12  
DATE